



# Michigan Chapter International Association of Electrical Inspectors

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Web Site: [IAEI-Michigan.org](http://IAEI-Michigan.org)

## Board of Directors Meeting December 5, 2007

Royal Park Hotel, Rochester Michigan

### President

Dennis Cassady  
Electrical Inspector  
City of Kentwood  
4900 Breton  
Kentwood, MI 49518

### First Vice-President

Frank Donovan  
Electrical Inspector  
City of Jackson  
7977 S. Portage Road  
Jackson, MI 49201

### Second Vice-President

Phil Clark  
Chief Electrical Inspector  
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429 West Grand Blvd.  
Detroit, MI 48216

### Third Vice-President

Paul Knapp  
Electrical Inspector  
Walled Lake  
22001 Colgate  
Farmington Hills, MI 48336

### Treasurer

James T. Chase  
NECA  
2735 Bellingham  
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Troy, MI 48099

### Secretary

Darrick Whitaker  
Detroit Edison  
P.O. Box 306  
Monroe, MI 48161

Chairman David Williams called the meeting to order at 2:35 PM. Roll call was taken and a quorum present. The following members were present: Dennis Cassady, Frank Donovan, Phil Clark, Paul Knapp, Jim Chase, Darrick Whitaker, David Williams, George Little, Ed Harris, Phillip Nault, Gary Hellmer, Randy Oliver, Robert Hoekwater, Mark Shapiro, Don LaBrenz, Dave Vallier, Robert Parrent, Brian Carter, John Hartigan, Roger Radcliffe, Brian Kiley, David Sniderman, Mel Kooiker, John Stoudt, Michael Vukovich, and representing the State Electrical Division assist chief Dan O'Donnell. Gary Polulak was excused, Virgil Monroe has retired, and Matt Bemis has resigned.

The minutes of the August 8, 2007 Board meeting were approved as read. During the chairman's report David Williams stated the site selection committee is now made up of Darrick Whitaker, Paul Knapp, Dennis Cassady, and himself. Secretary Darrick Whitaker asked all board members for any comments or suggestions as to new locations for meetings.

Treasurer Jim Chase gave the financial report. Paul Knapp asked if the meeting costs vary much. Jim stated that they can range from nine thousand (9,000) dollars to twenty four (24,000) dollars depending on where we meet.

Annual Meeting Program Chairman Frank Donovan reported that the following presentations are set: Residential Inspections by NEMA field representative Jeff Fecteau, Selective Coordination and Series Ratings by Siemens Energy & Automation account manager Jack Chandler, How To Use the White Book by Tom Lichtenstein senior staff engineer of Underwriters Laboratory, Fire Alarm System Design and Testing by fire alarm specialist Dan Decker of Safety systems Inc. and a code panel moderated by Ed Harris electrical inspector City of Battle Creek. The presentations are eight (8) hours of specialty and two hours of plan review toward PA 54 credit.

Annual Meeting Guest's Program Chairman Phil Clark reported he has the guests scheduled to the historic Meadowbrook Hall on Thursday with lunch on site and a walking tour of down town Rochester on Friday.

"Let the Code Decide"

Spring Meeting Program Chairman Randy Oliver stated he is planning presentations on Ashrae codes, testing safety and techniques, communications, and a code panel.

Spring Meeting Guest's Program Chairman Robert Hoekwater stated he is looking at options for the guests, perhaps a tour of Holland and Hope College.

Membership Committee Chairman Robert Hoekwater reported the current membership stands at 535 and 95 in the expired status, of which 230 are associate, 3 honoree associates, 2 honoree inspectors, one inspection agency representative, one inspection agency, two trail associates, eight (8) retired inspectors, and 288 inspectors. Bob stated our associate members have been steadily declining. He said he had phoned many in the expired status to find why they had not renewed. Many said the economy was the main reason. He also discussed trying a new mentor program for our new members.

Frank Donovan chairman of the Bylaws and Policy Committee reported they are working on eight (8) major issues to change in the policy manual. He stated that the committee will have the answers ready for the next board meeting. He also handed out a summary of the 2007 legislation bills which are still not law. He stated HB 5347, carbon monoxide detectors for one and two family dwellings is all but dead. The committee is still continuing to work toward timely adoption of the code.

Web Site Committee Chairman David Williams reported the site has been altered and everyone should have no problems with accessing various sub sections. He stated we have had over 39,690 page views to date. Frank Donovan commented we need to make the new members aware of the web site. David said he would develop a power point presentation to show during breaks that would inform everyone about the web site. Phil Clark commented on the excellent quality of the site.

Western Section Representative David Williams reported he will put out an email report to us on the meeting in St Louis. He stated there were 345 members and 115 guests in attendance in St Louis. He also stated that Jim Carpenter will be retiring in early 2009 and a search committee has been formed to find his successor.

Darrick Whitaker reported on the 2008 meeting locations, the spring meeting will be held at Double Tree Hotel in Holland on March 6 and 7; the summer meeting will be at Shanty Creek Resort in Bellaire on June 19 and 20, and at the Troy Marriott in Troy on December 4 and 5. He reviewed tentative sites for 2009 and 2010. Jim Chase suggested that we contact the three new casino hotels in Detroit for possible 2009 or 2010 meeting. Don LaBrenz was asked to visit the Holiday Inn Conference Center and see if it has been remodeled to fit our space needs.

Dan O'Donnell assistant chief, electrical division, State of Michigan gave the state report. He announced that Virgil Monroe (chief) had retired and will have a reception in Mason in January, 2008. He read a letter from Virgil thanking the many board members for their support over the years and how he has enjoyed working with the Michigan Chapter of the IAEEI members.

Ed Harris, MIAM liaison reported they will hold their spring meeting March 27 and 28 in Clare. The various carbon monoxide detector bills in Lansing will be discussed.

Registration Chairman George Little reported there are 154 members and 11 guests preregistered. He stated the following representatives will be attending: John Micallef of Resource Lighting, Mark Taber of Ideal Industries Inc. Monica Scott of Intertek Testing Services, Sean M. McGrath of Copper Industries, Tom Lichtenstein of Underwriters Laboratories, and Geoffrey S. Bock of TUV Rheinland.

Under announcements, Secretary Darrick Whitaker thanked Dave Vallier of Copper Industries for their generous donation to support our coffee breaks during the meeting. Mark Shapiro was recognized for 30 years of membership. Jim Chase gave information on the 2008 inspector school. The passing of past board member Dave Burns was also reported, his information is on the chapter's web site.

There was no unfinished business. Under new business the board accepted the resignation of member Matt Bemis due to lost employer support. Dennis Cassady recommended chapter member Walt Stoddard to fill Matt's position. A motion to accept the President's choice by Frank Donovan, seconded by Jim Chase, motion carried. Frank Donovan asked that the board members to consider the chapter paying lodging expenses for the officers. He stated more employers are pressuring members to lower costs to attend our meetings and this could help.

The meeting was adjourned at 5:05 PM.