



Michigan Chapter International Association of Electrical Inspectors

P. O. Box 306 Monroe, Michigan 48161

Phone 734-457-3991 734-457-2565 Fax

Web Site: IAEI-Michigan.org

Board of Directors Meeting March 6, 2007 Lansing, Michigan

President

Dennis Cassady
Electrical Inspector
City of Kentwood
4900 Breton
Kentwood, MI 49518

First Vice-President

Frank Donovan
Electrical Inspector
City of Jackson
7977 S. Portage Road
Jackson, MI 49201

Second Vice-President

Phil Clark
Chief Electrical Inspector
City of Detroit
429 West Grand Blvd.
Detroit, MI 48216

Third Vice-President

Paul Knapp
Electrical Inspector
Walled Lake
22001 Colgate
Farmington Hills, MI 48336

Treasurer

James T. Chase
NECA
2735 Bellingham
P.O. Box 4207
Troy, MI 48099

Secretary

Darrick Whitaker
Detroit Edison
P.O. Box 306
Monroe, MI 48161

“Let the Code Decide”

Chairman, David Williams called the meeting to order at 3:01 PM. David introduced Western Section President Jerry Blair. Roll call was taken and a quorum was present. This is the first meeting of the 2007-2008 Board consisting of the following members: Officers - President Dennis Cassady, 1st Vice Pres. Frank Donovan, 2nd Vice Pres. Phil Clark, 3rd Vice Pres. Paul Knapp, Secretary Darrick Whitaker, and Treasurer Jim Chase. Board of Directors - Chairman David Williams, Ed Harris, Gary Hellmer, Bob Hoekwater, Don LaBrenz, George Little, Phil Nault, Randy Oliver, Mark Shapiro, and Dave Vallier. The Pro-Tem members – Matt Bemis, Brian Carter, John Hartigan, Brian Kiley, Mel Kooiker, Virgil Monroe, Robert Parrent, Gary Polulak, Roger Radcliffe, David Sniderman, John Stoudt, Mike Vukovich. All were present with the following exceptions, Virgil Monroe was excused and Gary Hellmer absent.

Western Section President Jerry Blair gave the oath of office to the Officers, Board Members, and Pro-Tem Members. George Little commented that we should address installation in the new policy – procedure manual.

The minutes of the December 6, 2006 board meeting were approved as read. Chairman David Williams reminded everyone that officers and board members are voting members and pro-tem members are for advisory only and not for voting. David also passed out a list of the 2007-2008 Committee assignments for the standing committees.

Secretary, Darrick Whitaker reviewed two correspondences, a letter from Ed Lawry, Western Section Secretary soliciting program booklet ads and coffee break sponsorships. The second letter was from the international office offering 2008 NEC books at a reduced price. Dennis Cassady made a motion to purchase a full page ad in the Western Section Booklet, seconded by Phil Clark. The motion carried.

Treasurer, Jim Chase gave the financial report. Paul Knapp asked if we could receive a report on the expenses and contributions for the Western Section meeting in Traverse City. Darrick Whitaker questioned if we could transfer a portion of the checking account balance into higher yielding certificates of deposit. Jim explained the pros and cons of this action. Phil Clark made a motion, seconded by Don LaBrenz, that the treasurer study putting a portion of the balance into a CD. During discussion Jim Chase recommended that we could put any amount over twenty five thousand (25,000) dollars into a CD and have enough to operate. Dennis Cassady

amended the motion to have the treasurer act now and not do a study. Matt Bemis commented that Jim could stagger the dates. The motion carried.

Brian Carter and Ed Harris, Spring Meeting Program chairmen reported that Michael Johnston, International Office Education Director will present the analysis of the 2005 NEC and David Williams will present the proposed 2005 Michigan Electrical Code Part 8 Rules. There was a lengthy discussion on credit for the State license renewal and it was decided to explain at the opening remarks that credit may not be approved by the State.

Randy Oliver, Spring Guest's Program Chairman reported the ladies will visit the Lansing Art Gallery and Impressions 5 science center in the morning and visit the Michigan Women's Historical Center in the afternoon. On Friday they will have a scrape book making class.

Frank Donovan, Summer Meeting Program Chairman reported he is setting up presentations of four (4) hours of administration, four (4) hours of specialty, and four (4) hours of technical classification.

Phil Clark, Summer Meeting Guest's Program chairman reported he is setting up a boat tour of the Soo locks and is still reviewing other activities.

Randy Oliver has volunteered to be the 2008 Spring Technical Program Chair and Bob Hoekwater volunteered to be the 2008 Spring Guest's Program Chair.

Bob Hoekwater, Membership Committee Chairman stated we presently have five hundred fifty one (551) paid up members and one hundred and six (106) unpaid members. Bob passed out a list of the unpaid members asked the members to review the names and contact him with any information they have on them. David Williams thanked Ed Harris for his past work as membership committee chairman.

Frank Donovan, By Laws and Policy Committee Chairman asked everyone to review the policy – procedure manual and send him their comments and suggestions. Ed Harris made a motion to give the chapter officers discretionary power to spend up to five hundred (500) dollars without board vote when issues arise between board meetings, seconded by Bob Hoekwater. The motion carried. Frank Donovan will revise the policy – procedure manual to reflect this motion.

David Williams, web master reported that in 2006 we received over 47,400 page views on our web site. This year we have received 9,614 page views in the first two months.

Jim Chase, Future Site Location Chairman reported on future sites, 2007 Summer meeting will be at the Kewadin Resort ,in Sault Ste Marie on June 21 & 22, and the 2007 Winter meeting will be at the Royal Park Hotel, Rochester, on December 6 & 7. Jim stated that one site we are considering has requested we pay for the meeting rooms. We have never paid for room use. The Board was united in requesting we go elsewhere.

Jim Chase, Inspector School Chairman reported that the January school was attended by twenty three (23) inspectors and electrical contractors. He stated he has received very good comments

on the quality of the material and the instructor's presentations. The names of the attendees and some comments are available on the website.

Dennis Cassady, Audit Committee Chairman reported a review of the financial papers was completed this morning by the audit committee. Jim Chase stated he will send the chapter's books to the accountant for the formal audit later this spring with the tax information.

David Williams, Western Section Chapter Representative thanked everyone who help make the hosting of the 2006 Western Section meeting a hugh success. He stated we are continuing to receive positive comments on the meeting. The 2007 meeting will be in St Louis, Missouri. The dates are September 16 thru 19. Bussman Corporation will host a dinner and give a demonstration on high voltage equipment safety on Monday night, for the first 120 people with reservations. Phil Clark made a motion to sponsor a coffee break at the meeting, seconded by Dennis Cassady. The motion carried.

George Little reported we have one hundred ninety three (193) pre paid registrants and twenty (20) guests. He stated that the new software program " File Maker " is working well and Brian Carter is being trained as a backup. Brian has the software on his computer but does not have a scanner.

Virgil Monroe was excused therefore there was no State of Michigan report.

Ed Harris, MIAM representative reported that their next meeting will be March 29, 30, and 31 in Clare.

Darrick Whitaker announced that pro – tem member Brian Kiley has recently become a board member of CAM, Construction Association of Michigan.

Darrick Whitaker commented on the hand out with information about the purchase of the new LCD projector.

David Williams stated the bylaw information for the honorary membership category. David read a resolution to have George Little voted in as a honorary member by the chapter. David Williams made a motion to have George's status changed to honorary member, seconded by Bob Hoekwater. This motion carried and now the general membership will vote on it at the general membership meeting on Friday. A written request from Richard D. Roberts, a past chapter president requesting honorary member status was read. A motion by Phil Clark to change his status to honorary was made but there was no second, motion died. Frank Donovan stated his committee will review the policy – procedure manual to address honorary membership requests.

The meeting was adjourned at 5:05 PM.

The next meeting will be Wednesday, June 20, 2007 in Sault Ste Marie at the Kewadin Resort.